

# Salem Rotary Literacy Grants 2024

## GUIDELINES FOR APPLICATIONS

The Salem Rotary Literacy Committee has funds available for smaller projects or existing programs that promote increased literacy and/or reading skills for children and the community primarily within Salem and Marion and Polk Counties. Grants from the Salem Rotary Club Literacy Committee generally range between \$500 to \$2,500. While requests from Salem-Keizer schools will be given priority this year, others may apply including Salem area non-profit organizations. International literacy projects will also be considered.

Applications must be presented to the Salem Rotary Literacy Committee by email to Ann Syrett at [resliteracy@gmail.com](mailto:resliteracy@gmail.com).

**Application Deadline: 6:00P.M. November 1, 2024.** Applications received after the cutoff time will not be considered. Applicants can expect to be notified by November 30, 2024 about the status of their funding request.

Examples of the purposes for which grants are typically made: to augment existing libraries, native and/or non-native language focused books, literacy-focused events and the acquisition of equipment or supplies for literacy development.

Grants generally **will not** be made for individuals, for general administrative or operating expenses, or to retire financial debt. In order to stretch our resources, schools/organizations that receive funding will typically not receive funds the subsequent cycle. There will also not be more than one grant per school/organization. Therefore, applicants are urged to coordinate within their organizations to submit only one application for that organization.

### **APPLICATIONS SHOULD INCLUDE:**

- **A narrative proposal** (no more than one page total) describing the applicant organization and the project; including description of the persons or groups to be served. The narrative should also include the number of individuals potentially served by the project. If purchasing books, how many books do you plan to purchase? If not purchasing books, please describe your literacy activity. If we are unable to fully fund your request, will you proceed with the project? (Note: the Committee *may* be able to assist with purchasing discounted children's books from Scholastic or other sources- please include this request in your application, if applicable.)
- **A detailed budget for the proposed project** including the total grant amount sought.
- **A list of the other sources** being approached for the project and the amounts requested from each. If none, please so indicate.
- **A list of other organizations that you plan to collaborate with on this project**, if anticipated.
- **Details of whether the project may offer volunteer opportunities** for Rotary Club of Salem members.
- **If funded, present a final report** including details of how funds were expended, with photos if appropriate, and the project results. You may also be asked to appear at a Rotary Club of Salem meeting (Noon on Wednesdays) to speak briefly about your project and/or outcomes.

**Thank you for applying for a grant from the Salem Rotary Literacy Committee**